

### Meeting Schedule for 2025-2026 academic year

<b>Month</b>	<b>Type of Meeting</b>	<b>Focus</b>	<b>Venue</b>
September 2025	Regular meeting	Review of 2025 summary and annual plan for 2026	Khazar University, main building, room - 205
October 2025	Regular meeting	Ethics risks mapping	Khazar University, main building, room - 205
November 2025	Regular meeting	Review of ongoing reported cases	Khazar University, main building, room - 205
December 2025	Regular meeting	Review of ongoing reported cases	Khazar University, main building, room - 205
January 2026	Regular meeting	Review of ongoing reported cases	Khazar University, main building, room - 205
February 2026	Regular meeting	Mid-year performance review	Khazar University, main building, room - 205
March 2026	Regular meeting	Mid-year performance review	Khazar University, main building, room - 205
April 2026	<i>Optional</i>	Extra meeting if required	Khazar University, main building, room - 205
May 2026	Regular meeting	Review of ongoing reported cases	Khazar University, main building, room - 205
June 2026	Regular meeting	Drafting annual ethics report	Khazar University, main building, room - 205
July 2026	Regular meeting	Preparation of Annual Report	Khazar University, main building, room - 205
August 2026	<i>Optional</i>	Extra meeting if required	

Regular meetings are scheduled for the first Tuesday of each month; where this falls on a public holiday or is impracticable, the meeting shall be held on the nearest working day, as determined by the Chair.